

# WASHINGTON TOWNSHIP REGIONAL SEWER DISTRICT

## Monthly Meeting

January 20, 2025 6:00pm

Board Members Present: Greg Hostettler, Todd Webb, Austin Wiggam, Gary Jackson, Jay Thompson

Others Present: None

Minutes from the December 16, 2024 meeting were presented. Motion to approve minutes was made by Gary Jackson, seconded by Todd Webb. Board approved.

There was no Old Business to discuss.

### Department Report:

- Jay Thompson updated the Board on the past months activities. Gripp, Inc. was on site at the WWTP on January 20<sup>th</sup> to perform the annual calibrations for the influent and effluent flow meters. They advised that those meters were obsolete and we would need a new complete flow meter in the event of one of them failing. Jay also mentioned that the new Ohio Street lift station pump had been delivered and will be installed when the weather got better, unless station conditions required it sooner. The December Monthly Report of Operations (MRO) was made available for board review.
- Past due accounts were discussed. Gary Jackson distributed the December 2024 Financial Reports for the Board to review.

### New Business

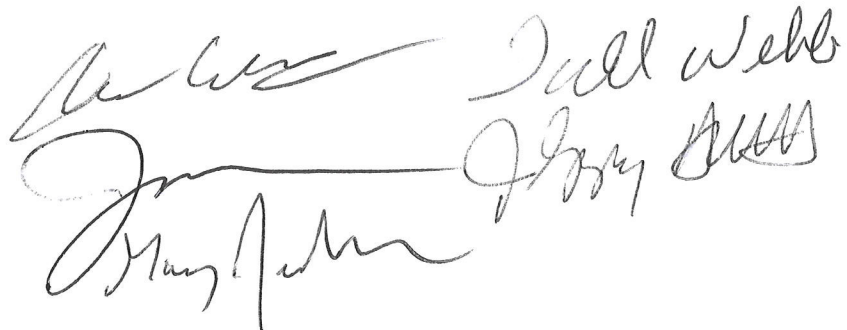
- Gary Jackson presented OR 1-2025, an ordinance to increase sewer rates by 4.95%, effective 3/31/2025.
- A motion was made by Greg Hostettler to increase monthly salaries for Pat Jackson and Sara Powell by 5%. Seconded by Todd Webb. Board approved. Pat Jackson will be paid \$735/month and Sara Powell will be paid \$315/month. Contracts were distributed for signatures. Jay Thompson's contract will remain the same for 2025.

A motion was made to approve January 2025 claims by Austin Wiggam, seconded by Jay Thompson. Board approved.

No Board Member comments were made.

No Public Comments were made.

A motion was made to adjourn by Todd Webb, seconded by Austin Wiggam. Board approved.



Handwritten signatures of board members: Greg Hostettler, Todd Webb, Jay Thompson, and Gary Jackson.